

## PHYSICIAN ASSISTANT JOB DESCRIPTION

**SUPERVISOR:** The Physician Assistant shall be directly responsible to the Supervising Physician.

**GENERAL RESPONSIBILITIES:** To provide primary care to patients.

**SPECIFIC DUTIES AND RESPONSIBILITIES:**

- A. Evaluate, diagnose and provide appropriate treatment for health problems of patients.
- B. Work in a collaborative relationship with physicians and refer patients for physical evaluation when indicated.
- C. Supervise laboratory and X-Ray procedure for patients in the assigned clinic setting.
- D. Document all patient visits, treatments, and patient education in the medical record in a timely and legible manner.
- E. Assist with the development of Continuous Quality Improvement criteria, and assist with medical record audits upon request.
- F. Attend and actively participate in Provider Staff meetings.
- G. Communicate in a tactful and professional manner with patients and other staff.
- H. Provides medical care MOCH clinics along with all area schools and outreach clinics as approved by Board of Directors within a 50-mile radius of the Ava clinic site.
- I. Perform other duties as assigned.

**QUALIFICATIONS:**

- A. Graduate of a certified State of Nationally approved Physician Assistant program with a minimum of six months preceptorship.
- B. Current State of Missouri licensure.
- C. Certification by the American Academy of Physician Assistant as a designated PA-C.
- D. Ability to hear, speak, see, walk, kneel, bend, and lift 25 pounds.

Salary is commensurate with experience, qualifications and education.

_____ Employee Signature	_____ Date
_____ Supervisor Signature	_____ Date
_____ HRO/CEO Signature	_____ Date